



RMU Study Abroad Application Materials (Summer Abroad)

- [Application Form](#)
- RMU Faculty (Professor) Recommendation**
Email the form link below to your recommender.
LINK: <https://revolution.rmu.edu/submitter/form/start/331207>
- Course Transfer Forms** – see instructions below
- Financial Responsibilities Form** – must be filled out by the CGE after you have chosen your study abroad location, then signed by you and returned to the CGE

Additional Materials

- [Health and Safety Form](#) – not required as part of the application, **but required prior to studying abroad**. Any personal medical information you disclose will be used for advising purposes only and will not affect your ability to study abroad.
- [Budgeting Worksheet](#) – *for your use only - not required as part of the application, but can be useful as you plan your summer abroad*

Course Transfer Instructions:

1. Download the **Post-Matriculation Credit Transfer Form**. Enter your information, the program's information, and the course information. You may need multiple forms.
2. Bring it to the CGE for a signature.
3. Take it to the department head(s) of the RMU course(s) for a signature.
(If there is no equivalent RMU course for an open elective, take it to the department head of your major.)
4. If the course is in your major or a restricted major elective, take it to your Dean for a signature.
If the course is an RMU core course or an open elective, take it to Vice Provost Dr. Radermacher for a signature.
5. Return the signed form to the CGE.