Robert Morris University

Elementary Education Program

Application for Admission to Candidacy Status

Name___________________________________  RMU ID # ______________________

Mailing Address__________________________________________________________

________________________________________________________________________

Phone (     ) ______________________ Cell Phone(    )___________________________

RMU e-mail ______________________________

Your documentation and this form should be submitted to the Department Head according to the following criteria:

(1)       RMU undergraduates who have completed 48 - 66 hours;
(2)       Transfer students who have transferred and/or completed 48 - 66 hours;
(3)       All post-baccalaureate students.

Part I

Attach a copy of your current checksheet to verify the following:

_____ 1. Completion of a minimum of six hours of college-level mathematics

_____ 2. Completion of one three-credit English composition course

_____ 3. Completion of Children’s Literature (ELIT 1070)

_____ 4. Minimum overall grade point average of 3.0.

Part II

_____ 5. Submission of scores for the Praxis I (Pre-Professional Skills Tests) in reading, writing, and mathematics.

(Documentation: A copy of your official score report from ETS is the only acceptable documentation for this requirement.)
Part III

_____ 6. A minimum of two faculty recommendations.

(Documentation: RMU form or letters of recommendation)

_____ 7. Act 151 (33), Act 34, and FBI Fingerprinting Clearances

(Documentation: Copies of current clearances)

Part IV

(to be completed by the Elementary Education Department Head)

This student:

______ has successfully been entered into Candidacy Status

______ has been denied Candidacy Status at this time:

Reason(s):

_________________________   __________________
Elementary Department Head Signature    Date

Revised: (6/05/07)