Robert Morris University
Secondary Education Program
Application for Admission to Candidacy Status

Name___________________________________  RMU ID # ______________________
Mailing Address__________________________________________________________
__________________________________________________________
Phone (  ) ______________________   E-mail ________________________________

Post-Bac Students Only—Please list the following:
Institution ___________________ Major/Degree ____________________ Year ______

Your documentation and this form should be submitted to the Coordinator for your
content area according to the following criteria:

(1) RMU undergraduates who have completed 48 hours;
(2) Transfer students who have transferred and/or completed 48 hours;
(3) All post-baccalaureate students.

The required documentation includes:

Part I
_____ 1. Completion of a minimum of six hours of college-level mathematics
    Math 0900 courses do not meet this requirement.
    (Documentation: Transcript or checksheet with the mathematics courses
     highlighted)
_____ 2. Completion of one three-credit English composition course
    (Documentation: Transcript or checksheet with the English composition
course highlighted)
_____ 3. Completion of one three-credit English or American literature course
    (Children’s literature for elementary education candidates and Adolescent
    or Young Adult literature for secondary candidates is preferred.) (World
    Literature does not fulfill this requirement)
    (Documentation: Transcript or checksheet with the appropriate course
    highlighted)
_____ 4. Minimum overall grade point average of 3.0.
    (Documentation: Transcript or checksheet with GPA highlighted)

Part II
_____ 5. Submission of scores for the Praxis I (Pre-Professional Skills Tests) in reading,
    writing, and mathematics.
    (Documentation: A copy of all four pages of your official score report
    from ETS is the only acceptable documentation for this requirement.)
Part III
____ 6. A minimum of two faculty recommendations. It is the student’s responsibility to secure the recommendation from the faculty member. Please do not have the faculty member send the form directly to the Coordinator.
   (Documentation: RMU form or letters of recommendation)
____ 7. Act 151 (33) and Act 34 Clearances
   (Documentation: Copies of current clearances)

Part IV (to be completed by the Coordinator)
This student:
____ has successfully been entered into Candidacy Status
____ has been denied Candidacy Status at this time
   Reason(s):

________________________________________   __________________________
Coordinator’s Signature                        Date

COMMENTS: