

Entering Health Insurance Information Online!

If you have your own health insurance, then you **MUST** enter your insurance information online within the next week. If you do not enter this information you **WILL** be charged for Robert Morris University health insurance.

Follow these instructions to update your health insurance information online:

1. www.rmu.edu/studentinsurance
2. Click on the words **Student Insurance**
3. You are now in eServices – sign on with your username and password
4. Scroll down the page until you see Academic Year 2016-2017 and the word **Add** or **Update** – click on the word **Add** or **Update**
5. This will bring you to the insurance screen. Enter all the fields that are required including the effective date – if there is not one – enter (08012016)