

HOW TO ENDORSE A PARENT or Grad PLUS LOAN

****You will need the Endorser Code or Award Identification Number from the Student or Parent Borrower**

1. Login to studentloans.gov website with your FSAID – If you are endorsing a plus loan and do not have one- click on the “Create an FSA ID” link in the upper right hand of screen. (You will need access to the email address you list to retrieve your FSA ID)
2. Once you’ve obtained your FSA ID- log into the system
3. Select from the “I want to:” option #6 “Complete an Endorser Addendum”
4. Read the screen prompts and complete the necessary information.
5. Submit the Endorser Addendum electronically. If you are credit approved, then the loan will be certified by the university for an amount equal to or less than what is endorsed.

What happens next?

The school will be notified electronically of the credit approval/denial of the endorser and will proceed accordingly. The endorser **does not** have to complete a promissory note.