



After review of your 2018-19 FAFSA (Free Application for Federal Student Aid), we need some additional information to accurately identify your dependency status. Please check the box that best describes your situation and provide the financial aid office with necessary documentation to prove your situation.

**Since the age of 13, both of my parents are deceased, I was in foster care or I was a dependent or ward of the court.**

You should check this box if (a) you had no living parent (biological or adoptive) at any time since you turned age 13, even if you are now adopted, (b) you were in foster care at any time since you turned 13, even if you are no longer in foster care as of today, or (c) you were a dependent or ward of the court at any time since you turned age 13, even if you are no longer a dependent or ward of the court as of today. **If you check this box, you MUST attach a copy of each parent’s death certificate or court documentation showing foster, orphan or ward of court status.**

**I was an emancipated minor or in legal guardianship as determined by a court in my state of legal residence.** (You MUST attach official court documentation)

**On or after July 1, 2017 my school district, a director of a homeless shelter funded by the U.S. Department of Housing and Urban Development, or a director of a runaway or homeless youth basic center/transitional living program determined that I was an unaccompanied youth who was homeless.** (You MUST attach a confirmation letter from school administrator or director)

**I have unusual family circumstances,** which result in no parental contact. In rare situations, a dependency override may be awarded. According to Federal Regulations, the following four conditions **DO NOT** merit a dependency override.

- 1. Parents refusal to contribute to the student’s education
- 2. Parents unwillingness to provide information on the application or for verification
- 3. Parents not claiming the student as a dependent for income tax purposes
- 4. Student demonstrating total self-sufficiency

If you believe your extenuating circumstance warrants a dependency review, you must submit a separate letter explaining your situation, at least three letters from a professional source (ex. school administrator, attorney, case worker, police officer, etc.) supporting your claim, and any other documentation you feel would assist the financial aid office in reviewing your case. Once submitted, the Financial Aid Office will determine your dependency status.

**I made an error on my FAFSA.** At least one parent is living and/or I do not have an unusual family circumstance as explained above. I also do not support dependents. Please add your parent(s) information to your FAFSA at [www.fafsa.gov](http://www.fafsa.gov).

**Your financial aid package will not be finalized until this form and any necessary documentation is returned. Should you have any questions, please contact your financial aid counselor.**

Name (print) \_\_\_\_\_ RMU ID# \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

RETURN TO: Robert Morris University - Financial Aid Office, 6001 University Blvd, Moon Township, PA 15108

**Office Use Only – Dependency Override**

Date of Review \_\_\_\_\_ Dependency Override Approved? YES NO

Signature \_\_\_\_\_