



**VINCENTIAN COLLABORATIVE SYSTEMS
EMPLOYEE CERTIFICATION FORM
15% Fully Online Undergraduate Degree
Programs and Fully Online and On Ground
Master's Degree Programs. Doctorate and
Nursing Programs are Excluded**

*Please fill out the form completely and return to the Financial Aid Office at Robert Morris University –
6001 University Blvd, Moon Township, PA 15108 or fax to: 412-397-6499 or email: finaid@rmu.edu*

SECTION 1

Employee Name (please print) _____

RMU ID: _____ Email _____

SECTION 2

The applicant will be enrolled in a fully online undergraduate degree program and/or a fully online and on ground Master's Degree Program. Doctorate and Nursing Programs are excluded.

Term Enrolled: _____

*Form must be completed for each term enrolled or discount will not be applied

SECTION 3

Employee Signature _____ Date _____

Vincentian Collaborative Systems Human Resource Department:

I certify the above employee is currently employed by Vincentian Collaborative Systems and is eligible for the tuition discount.

Name: _____ Title: _____

Signature _____ Date _____