



Center for Veterans and Military Families Enrollment Checklist

VETERAN or SERVICEMEMBER

- Has not used VA educational benefits- VA form 22-1990 (found under “how to apply”): <https://www.va.gov/education/>
- Has used VA educational benefits- VA form 22-1995 (found under “how to apply”): <https://www.va.gov/education/>
- Contact RMU Admissions: <https://www.rmu.edu/>
- Apply for FAFSA: <https://www.rmu.edu/admissions/financial-aid/process>
- Submit joint service transcripts to Admissions Counselor: <https://jst.doded.mil/official.html>
- Complete SET waiver, submit to CVMF (undergrad students only, form found under “resources”): <https://www.rmu.edu/about/military>
- Submit DD Form 214 member copy 4 or orders with SET waiver to CVMF (undergrad students only)
- Register for student va.gov account (you will manage your benefits through this account): <https://www.va.gov/>
- Review your monthly attendance verification obligation: https://benefits.va.gov/gibill/isaksonroe/verification_of_enrollment.asp
- Submit your COE (certificate of eligibility) to CVMF
- Sign up for text monthly required attendance verification: https://benefits.va.gov/gibill/docs/GIBillStudentNewsletter_Sept2021_Section1010.pdf
- Submit enrollment verification (EV) form (required each semester, will not process your certification without this form)
- Once enrolled download the RMU app
- Follow the CVMF on Facebook, Instagram and/or Twitter for Center updates and news
- Review the CVMF webpage resources and FAQs: <https://www.rmu.edu/about/military>
- *Check health insurance

DEPENDENT THAT RECEIVED TRANSFERRED POST 911 BENEFITS

- Has not used VA educational benefits- VA form 22-1990e (found under “how to apply”): <https://www.va.gov/education/>
- Has used VA educational benefits- VA form 22-1995 (found under “how to apply”): <https://www.va.gov/education/>
- Contact RMU Admissions: <https://www.rmu.edu/>
- Apply for FAFSA: <https://www.rmu.edu/admissions/financial-aid/process>
- Register for student va.gov account (you will manage your benefits through this account): <https://www.va.gov/>
- Review your monthly attendance verification obligation: https://benefits.va.gov/gibill/isaksonroe/verification_of_enrollment.asp
- Submit your COE (certificate of eligibility) or DOD authorization letter from veteran to CVMF
- Sign up for text monthly required attendance verification: https://benefits.va.gov/gibill/docs/GIBillStudentNewsletter_Sept2021_Section1010.pdf
- Submit enrollment verification (EV) form (required each semester, will not process your certification without this form)
- Once enrolled download the RMU app
- Follow the CVMF on Facebook, Instagram and/or Twitter for Center updates and news
- Review the CVMF webpage resources and FAQs: <https://www.rmu.edu/about/military>
- *Check health insurance

DEPENDENT (CHAPTER 35- DEA BENEFIT)

- Has not used VA educational benefits- VA form 22-5490 (found under “how to apply”) apply using veteran’s file number: <https://www.va.gov/education/>
- Has used VA educational benefits- VA form 22-5495 (found under “how to apply”) apply using veteran’s file number: <https://www.va.gov/education/>
- Contact RMU Admissions: <https://www.rmu.edu/>
- Apply for FAFSA: <https://www.rmu.edu/admissions/financial-aid/process>
- Register for student va.gov account (you will manage your benefits through this account): <https://www.va.gov/>
- Submit your COE (certificate of eligibility) to CVMF
- Submit veteran’s file number (SS#) to CVMF (we cannot certify you without entering this into our VA system)
- Submit enrollment verification (EV) form (required each semester, will not process your certification without this form)
- Once enrolled download the RMU app
- Follow the CVMF on Facebook, Instagram and/or Twitter for Center updates and news
- Review the CVMF webpage resources and FAQs: <https://www.rmu.edu/about/military>
- *Check health insurance

FRY SCHOLARSHIP RECIPIENT

- VA form 22-5490: <https://www.va.gov/education/survivor-dependent-benefits/fry-scholarship/>
- Contact RMU Admissions: <https://www.rmu.edu/>
- Apply for FAFSA: <https://www.rmu.edu/admissions/financial-aid/process>
- Register for student va.gov account (you will manage your benefits through this account): <https://www.va.gov/>
- Submit your COE (certificate of eligibility) to CVMF
- Submit enrollment verification (EV) form (required each semester, will not process your certification without this form)
- Once enrolled download the RMU app
- Follow the CVMF on Facebook, Instagram and/or Twitter for Center updates and news
- Review the CVMF webpage resources and FAQs: <https://www.rmu.edu/about/military>
- *Check health insurance

GUARD/RESERVE- not all boxes may apply to you, please read carefully

- Notify CVMF if using tuition assistance
- Notify CVMF if using EAP/MFEP: <https://www.pheaa.org/funding-opportunities/aid-for-military-national-guard/index.shtml>
- VA form 22-1990 to use VA educational benefits (found under “how to apply”): <https://www.va.gov/education/>
- VA form 22-1995 if you have used VA educational benefits at a previous school (found under “how to apply”): <https://www.va.gov/education/>
- Contact RMU Admissions for Undergrad/Grad/Doctoral degree: <https://www.rmu.edu/>
- CCAF students contact: <https://www.rmu.edu/about/military/gem>
- Apply for FAFSA: <https://www.rmu.edu/admissions/financial-aid/process>
- Submit joint service transcripts to Admissions Counselor: <https://jst.doded.mil/official.html>

- Complete SET waiver, submit to CVMF (undergrad students only, form found under “resources”): <https://www.rmu.edu/about/military>
- Submit DD form 2384 with SET waiver to CVMF (undergrad students only)
- Register for student va.gov account if using VA educational benefits (you will manage your benefits through this account): <https://www.va.gov/>
- Review WAVE user guide (you must verify your attendance monthly if using Chapter 1606: <https://gibill.va.gov/wave/index.do>
- Submit your COE (certificate of eligibility) to CVMF if using VA educational benefits
- Submit enrollment verification (EV) form if using VA educational benefits (required each semester, will not process your certification without this form)
- Once enrolled download the RMU app
- Follow the CVMF on Facebook, Instagram and/or Twitter for Center updates and news
- Review the CVMF webpage resources and FAQs: <https://www.rmu.edu/about/military>
- *Check health insurance

RESOURCES

- *RMU Student Health Insurance: <http://studentlife.rmu.edu/student-health-services/student-health-insurance>
- VA Educational Benefits explanations: <https://www.va.gov/education/about-gi-bill-benefits/>
- VR&E information: <https://www.benefits.va.gov/vocrehab/index.asp>
- Edith Nourse Rogers STEM Scholarship: <https://www.va.gov/education/other-va-education-benefits/stem-scholarship/>
- RMU Military Experience Credit: https://www.rmu.edu/sites/default/files/user_files/credit_for_life.pdf
- Military Tuition Assistance: <https://www.dantes.doded.mil/FinancialAid/MilitaryTuitionAssistance.html>