



Center for Veterans and Military Families Enrollment Checklist

<p style="text-align: center;">VETERAN <u>or</u> SERVICEMEMBER: -has not used educational benefits-</p> <ul style="list-style-type: none"> -VA Form 22-1990 https://www.va.gov/vaforms/ -Complete RMU application process https://www.rmu.edu/ -Submit any military joint service transcripts to RMU https://jst.doded.mil/official.html -Apply for FAFSA https://studentaid.ed.gov/sa/fafsa -DD Form 214 member copy 4 or Copy of Orders (undergrad students only) -Complete SET Waiver** to CVMF (undergrad students only) -Register for eBenefits (Chapter 33) https://www.ebenefits.va.gov/ebenefits/homepage -COE (certificate of eligibility) to CVMF -Enrollment verification form to CVMF -*Check Health Insurance -Once enrolled download the RMU app 	<p style="text-align: center;">VETERAN <u>or</u> SERVICEMEMBER: -has previously used educational benefits-</p> <ul style="list-style-type: none"> -VA Form 22-1995 https://www.va.gov/vaforms/ -Complete RMU application process https://www.rmu.edu/ -Submit any military joint service transcripts to RMU https://jst.doded.mil/official.html -Submit previous educational transcripts to RMU -Apply for FAFSA https://studentaid.ed.gov/sa/fafsa -DD Form 214 member copy 4 or Copy of Orders (undergrad students only) -Complete SET Waiver** to CVMF (undergrad students only) -Register for eBenefits (Chapter 33) https://www.ebenefits.va.gov/ebenefits/homepage -COE (certificate of eligibility) to CVMF -Enrollment verification form to CVMF -Contact Dr. Owens, owensn@rmu.edu, to register for Transfer Student Registration Session -*Check Health Insurance -Once enrolled download the RMU app
<p style="text-align: center;">DEPENDENT/SPOUSE THAT RECEIVED TRANSFERRED BENEFITS: -has not used educational benefits-</p> <ul style="list-style-type: none"> -VA Form 22-1990e https://www.va.gov/vaforms/ -Complete RMU application process https://www.rmu.edu/ -Apply for FAFSA https://studentaid.ed.gov/sa/fafsa -Copy of DoD (Department of Defense) authorization letter from veteran to CVMF -Register for eBenefits (Chapter 33) https://www.ebenefits.va.gov/ebenefits/homepage -COE (certificate of eligibility) to CVMF -Enrollment verification form to CVMF -*Check Health Insurance -Once enrolled download the RMU app 	<p style="text-align: center;">DEPENDENT/SPOUSE THAT RECEIVED TRANSFERRED BENEFITS: -has previously used educational benefits-</p> <ul style="list-style-type: none"> -VA Form 22-1995 https://www.va.gov/vaforms/ -Complete RMU application process https://www.rmu.edu/ -Apply for FAFSA https://studentaid.ed.gov/sa/fafsa -Copy of DoD (Department of Defense) authorization letter from veteran to CVMF -Register for eBenefits (Chapter 33) https://www.ebenefits.va.gov/ebenefits/homepage -COE (certificate of eligibility) to CVMF -Enrollment verification form to CVMF -Contact Dr. Owens, owensn@rmu.edu, to register for Transfer Student Registration Session -*Check Health Insurance -Once enrolled download the RMU app

**DEPENDENT (Chapter 35):
-has not used educational benefits-**

- VA Form 22-5490
<https://www.va.gov/vaforms/>
(apply using veteran's file number, not SSN)
- Complete RMU application process
<https://www.rmu.edu/>
- Apply for FAFSA
<https://studentaid.ed.gov/sa/fafsa>
- COE (certificate of eligibility) to CVMF
- Service member's file # (SS#) to CVMF
- Enrollment verification form to CVMF
- *Check Health Insurance
- Once enrolled download the RMU app

**DEPENDENT (Chapter 35):
-has previously used educational benefits-**

- VA Form 22-5495
<https://www.va.gov/vaforms/>
- Complete RMU application process
<https://www.rmu.edu/>
- Apply for FAFSA
<https://studentaid.ed.gov/sa/fafsa>
- COE (certificate of eligibility) to CVMF
- Service member's file # (SS#) to CVMF
- Enrollment verification form to CVMF
- Contact Dr. Owens, owensn@rmu.edu, to register for Transfer Student Registration Session
- *Check Health Insurance
- Once enrolled download the RMU app

**FRY SCHOLARSHIP:
-has not used educational benefits-**

- VA Form 22-5490
<https://www.va.gov/vaforms/>
- Complete RMU application process
<https://www.rmu.edu/>
- Apply for FAFSA
<https://studentaid.ed.gov/sa/fafsa>
- COE (certificate of eligibility) to CVMF
- Enrollment verification form to CVMF
- *Check Health Insurance
- Once enrolled download the RMU app

**FRY SCHOLARSHIP:
-has used educational benefits-**

- VA Form 22-1995
<https://www.va.gov/vaforms/>
- Complete RMU application process
<https://www.rmu.edu/>
- Apply for FAFSA
<https://studentaid.ed.gov/sa/fafsa>
- COE (certificate of eligibility) to CVMF
- Enrollment verification form to CVMF
- Contact Dr. Owens, owensn@rmu.edu, to register for Transfer Student Registration Session
- *Check Health Insurance
- Once enrolled download the RMU app

GUARD/RESERVE:

- Notify CVMF if using TA (tuition assistance)
- Notify CVMF if using EAP (PA National Guard)
- VA Form 22-1990 (to use VA educational benefits)
<https://www.va.gov/vaforms/>
- Complete RMU application process
<https://www.rmu.edu/>
- Submit any military joint service transcripts to RMU
<https://jst.doded.mil/official.html>
- Apply for FAFSA
<https://studentaid.ed.gov/sa/fafsa>
- DD Form 2384 to CVMF (undergrad students only)
- Complete SET Waiver** to CVMF (undergrad students only)
- COE (certificate of eligibility for VA educational benefits) to CVMF
- Enrollment verification form to CVMF if using VA educational benefits
- Set up WAVE account (must use to verify monthly attendance if using VA educational benefits)
<https://www.gibill.va.gov/wave/index.do>
- *Check Health Insurance
- Once enrolled download the RMU app

RESOURCES:

VA Educational Benefits explanations:

https://www.benefits.va.gov/gibill/education_programs.asp

VA comparison tool:

<https://www.va.gov/gi-bill-comparison-tool/>

VR&E information:

<https://www.va.gov/careers-employment/vocational-rehabilitation/how-to-apply/>

***RMU Student Health Insurance:**

<http://studentlife.rmu.edu/student-health-services/student-insurance>

****Robert Morris University CVMF:**

<https://rmu.edu/about/military>

RMU Credit Military Experience:

https://www.rmu.edu/sites/default/files/user_files/credit_for_life.pdf

PA National Guard EAP:

<https://www.pa.ng.mil/Offices-Programs/Education-Services/Education-Assistance-Program/>

Military Tuition Assistance:

<https://www.dantes.doded.mil/FinancialAid/MilitaryTuitionAssistance.html>