

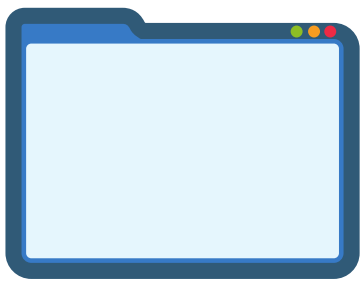


# SUCCESS TIPS FOR ONLINE FINALS

THE CENTER FOR STUDENT SUCCESS AND PERSONAL DEVELOPMENT

## CHECK YOUR COMPUTER

Make sure you have all the correct hardware and software needed for your exams. Consider connecting straight to your internet source instead of relying on wifi.

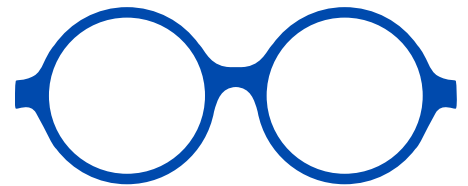


## DON'T LEAVE THE TEST PAGE

If you are permitted to use the internet while taking your exam, do not use the same tab! Open a second window, or entirely different browser to avoid losing work.

## READ THE INSTRUCTIONS

Make sure you are answering what the Instructor is asking. Did you answer the questions fully? Read and reread your answers.



## SPELL CHECK

Consider typing your answers in a word-processing program first. Check your work and then copy and paste into your exam and check to make sure the formatting looks good.

## UTILIZE YOUR PROFESSORS

Engage with your professor early and often and connect with your classmates. Do not wait until the last minute to share a question or concern. Professors are not on 24/7.



## SET UP YOUR BOOK

If you are permitted to use your book while taking the exam, practice. Know where your key information is so you can find it quickly.

## AVOID DISTRACTIONS

Turn off notifications on your phone and computer. Let people in your home know you are taking a test to avoid interruptions. Find a quiet space that is relaxing to you.

