



CENTER FOR
GLOBAL ENGAGEMENT

RMU Study Abroad Application Materials (Summer Abroad)

- [Application Form](#)
- RMU Faculty (Professor) Recommendation**
Email the form link below to your recommender.
LINK: <https://revolution.rmu.edu/submitter/form/start/331207>
- Course Transfer Forms** – see instructions below
- Financial Responsibilities Form** – must be filled out in person in the CGE after you have chosen your study abroad location
- [Health and Safety Form](#)** – *not required as part of the application, but required prior to studying abroad (any personal medical information you disclose will be used for advising purposes only and will not affect your ability to study abroad)*
- [Budgeting Worksheet](#)** – *not required as part of the application, but can be useful as you plan your summer abroad*

Course Transfer Instructions:

1. Download the **Post-Matriculation Credit Transfer Form**. Enter your information, the program's information, and the course information. You may need multiple forms.
2. Bring it to the CGE for a signature.
3. Take it to the department head(s) of the RMU course(s) for a signature.
(If there is no equivalent RMU course for an open elective, take it to the department head of your major.)
4. If the course is in your major or a restricted major elective, take it to your Dean for a signature.
If the course is an RMU core course or an open elective, take it to Vice Provost Dr. Rafoth for a signature.
5. Return the signed form to the CGE.