

STEPS for APPLYING TO RMU!

1. Apply to Robert Morris University

- <https://www.rmu.edu/admissions/military>

2. Apply for the VA Education Benefits

- <https://www.vets.gov/education/gi-bill/>
- Once admitted to RMU, please submit a copy of your Certificate of Eligibility to Christie McFadden, Military Benefits Specialist mcfaddenc@rmu.edu or 412-397-5435

3. Request your Service Transcripts

- Army, Coast Guard, Marines, Navy - <https://jst.doded.mil>
- Air Force - <https://www.airuniversity.af.edu/Barnes/CCAF/Display/Article/803247/community-college-of-the-air-force-transcripts/>

4. Request Official Transcripts from your high school (less than 30 college credits) and/or all post-secondary schools attended (Registrar's Office)

- **Must come directly from the schools by either:**
 - **Mail:** Office of Admissions
Robert Morris University
6001 University Blvd.
Moon Township, PA 15108
 - **Email:** eiker@rmu.edu

5. Transfer College History Form

- Fill out "Applicant Information" on top portion of the form then send to Dean of Students to complete the bottom portion
- Must come directly from the most recently attended school by mail or email as listed above

6. Submit Military Tuition Assistance Form

- If using Military Tuition Assistance, you must first contact your base education office. Once you receive your TA approval form, please complete the [CVMF Tuition Assistance Form](#) or contact Jodi Hample to submit a copy of your TA approval form, hample@rmu.edu, 412-397-5498.

Links for TA information per branch:

- Army - <https://myarmybenefits.us.army.mil/>
- Air Force - <https://www.afpc.af.mil/>
- Navy - <https://www.navycollege.navy.mil/>
- Marines - <https://www.marforres.marines.mil/>
- Coast Guard - <https://www.forcecom.uscg.mil/>

If using EAP, contact your base education representative.

7. Complete the Free Application for Federal Student Aid

- www.fafsa.ed.gov
- School Code 003359