



CVMF Principles of Excellence and DOD Policies Playbook

Robert Morris University's mission is, through professionally focused educational programs, extraordinary experiences, and a supportive community, RMU students are challenged, inspired, and transformed into career-ready individuals. As a student-centered institution, Robert Morris University believes every RMU student has the potential to be unstoppable. RMU works relentlessly to empower our students to achieve their goals. RMU's mission and vision implicitly includes a strong commitment to best-serving its military-affiliated students. This commitment is evidenced by Robert Morris University creating the Center for Veterans and Military Families.

The mission of the CVMF is to establish itself as a place big enough to matter, yet always small enough to care for veteran and military students and their families by providing industry-leading support, services, and facilities, and by delivering focused programming for veterans and military family members that will be the cornerstone to their ongoing personal, academic and career success.

RMU and the CVMF are also committed to abiding by the [Principles of Excellence](#), and all other applicable regulations pertaining to the administration of educational benefits set forth by the the [Department of Veterans Affairs \(VA\)](#) and the [Department of Defense \(DOD\)](#). The CVMF will participate in all aspects of admission of the student to ensure VA and DOD policies are being followed. The CVMF offers continual support and services starting during the admissions process and throughout the student's educational journey to graduation and beyond. Integrity, honesty, and compliance commitment will be adhered to at all times.

The purpose of this document is to be a consolidated reference of the policies, procedures, and services established to support RMU's military-affiliated students.

Staff Assignments Military/Veteran Admissions:

RMU Admissions: email: admissions@rmu.edu or graduateadmissions@rmu.edu

phone: 412-397-5200

<https://www.rmu.edu/admissions/undergraduate>

<https://www.rmu.edu/admissions/transfer>

<https://www.rmu.edu/admissions/graduate>

Staff Name	Staff Contact	Student Assignments
Caitlin Engel Director, First Year Admissions	engel@rmu.edu 412-397-5218	Freshman military connected
Melissa Eiker Graduate Enrollment Manager	eiker@rmu.edu 412-397-5204	Military connected graduate, military doctoral
Nicole Mazine Assistant Director, Transfer Admissions	mazine@rmu.edu 412-397-5224	Military connected transfer students

Military/Veteran Financial Aid:

RMU Financial Aid: email: finaid@rmu.edu phone: 412-397-6250

<https://www.rmu.edu/admissions/financial-aid>

Staff name	Staff Contact	Student Assignments
Chris Schmidt Financial Aid Counselor	schmidt@rmu.edu 412-397-6256	Last names A-G
Dustin Coffman Financial Aid Counselor	coffman@rmu.edu 412-397-6259	Last names H-O
Dawn Geregach Financial Aid Counselor	geregachd@rmu.edu 412-397-6258	Last names P-Z
Sarah Hurley Assistant Director, Financial Aid and Debt Management	hurleys@rmu.edu 412-397-6255	Military affiliated students EAP/ MFEP recipients

Center for Veterans & Military Families (CVMF) Staff:

<https://www.rmu.edu/about/military>

Staff name	Staff Contact
Christie McFadden Director, Center for Veterans and Military Families	mcfaddenc@rmu.edu 412-397-5435
Jodi Hample School Certifying Official and Office Assistant	hample@rmu.edu 412-397-5498
Dwayne Hinkle VA VITAL Coordinator	veteransaffairs04@rmu.edu 412-397-5426

Principles of Excellence Responsibilities:

<https://www.va.gov/education/choosing-a-school/principles-of-excellence/>

• Give you a written personal summary of the total cost of your educational program (known as a shopping sheet), including: ◦ The costs covered by your VA educational benefits. ◦ The financial aid you may qualify for. ◦ Your expected student-loan debt after you graduate. ◦ Other information to help you compare aid packages offered by different schools.	Financial Aid & CVMF
• Give you an educational plan with a timeline showing how and when you can fulfill everything required for you to graduate.	Admissions & Center for Student Success and Personal Development
• Assign you a point of contact who will give you ongoing academic and financial advice (including access to disability counseling)	Admissions (hand over to Advisors and Center for Student Success after student begins courses)
• Military Deployment Policy allows for you to be gone for both long and short periods of time due to service obligations (service you must fulfill) for active-duty service members and Reservists. The Military Deployment Policy is also applicable to family members of active duty service members.	Office of the Provost & CVMF
• Make sure all new programs are accredited (officially approved) before enrolling students.	Office of the Provost & Admissions & CVMF
• Make sure their refund policies follow Title IV rules, which guide federal student financial aid programs.	Financial Aid & Student Financial Services
• End fraudulent (deceitful) and aggressive methods of recruiting.	Admissions & Public Relations

Student Descriptions:

CVMF student	Any US military-affiliated student, including ROTC, military (active, guard, or reserve), veterans and military family members using or not using VA educational benefits or DOD educational benefits
VA education student	Any student specifically utilizing VA educational benefits and/or DOD educational benefits

RMU Center for Veterans and Military Families Mission:

The RMU Center for Veterans and Military Families (CVMF) provides industry-leading support and services to veteran/military students and their families including holistic transition assistance that will be the cornerstone of their on-going personal, academic, and career success.

Goals:	Actions:
Provide industry-leading support, services, and facilities to veteran and military students and their families	CVMF students will have access to the CVMF facilities including study areas, a conference room, a computer lab, a kitchenette and the ACFT Training Gym. All CVMF students will receive bi-weekly newsletter updates from the CVMF that provide information on military specific services including the Student Veteran Association (SVA) and support and resources offered on and outside of the RMU campus. VA VITAL is stationed on campus to offer healthcare coordination and community resource connection.
Deliver continual transition programs for veterans and military family members that will be the cornerstone to their ongoing success	Continue to collaborate with area VSOs to offer an annual Veterans Resource Showcase within the CVMF. Continue to offer career fair prep, resume writing and interview skills, as well as wellness outreach from our on-ground Veterans Integration to Academic Leadership (VITAL) coordinator.

CVMF Student Admission Process for the CVMF:

Purpose: Implemented in alignment with the VA Principles of Excellence in mind so that the RMU offices provide a smooth, seamless admission transition for the CVMF student.

- Admission Counselors coordinate new admissions to the CVMF.
- CVMF sends a welcome email that includes the new student checklist, and the semester enrollment verification form.
- CVMF follows up with the new student orientation invite.
- CVMF sends a shopping sheet to the student.

CVMF New Student Orientation:

Purpose: To provide CVMF students with an orientation that communicates the rules, regulations and policies the CVMF adheres to set forth by the VA, DOD and the SCO handbook, as well as, the facilities, resources, and services available.

- Multiple new student orientations, with different modalities, offered per semester.
- All students enrolled at RMU under the CVMF umbrella can attend.
- Refresher courses, a scaled down version of the new student orientation designed for continuing students, are sent to students throughout the year and accessible on the CVMF webpage. These are typically sent out before each semester's registration period.

CVMF, VA and DoD Education Student Specific Policies:

Purpose: In accordance with the VA's Principles of Excellence, specific RMU policies have been put into place to ensure VA compliance and that each VA and DOD education student is maximizing their VA and DOD educational benefits and experience.

- Schedule changes need to be reported to the CVMF by the VA and DOD education students.
- A withdrawal form must be submitted to the CVMF if a VA or DOD education student would like to withdraw from a course(s). RMU's withdrawal policy is stated within the Financial Services webpage. RMU's military tuition assistance withdrawal policy is listed within the Student Financial Services webpage under Title IV Refund calculation, tuition assistance program.
 - <https://www.rmu.edu/admissions/student-financial-services/withdrawal>
 - <http://academicaffairs.rmu.edu/academic-forms>

- Students will be notified if the CDR (cohort default rate) rises above the national average. The Office of Financial Aid will communicate this rate to students. RMU students also participate in the College Affordability Academy.
 - <https://www.rmu.edu/admissions/financial-aid/military>
- Active-duty, National Guard, and Reserve students and their families have the ability to utilize the RMU Deployment Policy.
 - <https://www.rmu.edu/academics/provost/registrar/policies>
- Service members that have a leave of absence due to military service will be re-admitted to RMU based on RMU policy.
 - <https://www.rmu.edu/admissions/part-time/readmission-students>
- If a VA or DOD education student would like to change their major, a change of major form must be submitted to the CVMF.
 - <http://academicaffairs.rmu.edu/academic-forms>
- Student Financial Services will either not assess or waive all late fees for students receiving VA or DOD educational benefits.
- VA education students will submit an enrollment verification to the CVMF each semester they would like to utilize their VA educational benefits. Students will then be certified to the VA each academic semester adhering to the SCO handbook rules and regulations.
 - <https://www.rmu.edu/about/military> (located in the resources section)
- CVMF students are assigned priority registration each semester.
- CVMF veteran and military students can apply military experience to college credit through RMU's Credit for Life Portfolio Program.
 - <https://www.rmu.edu/about/military/news/credit-life>
- CVMF undergrad veterans/service members can use their military experience to waive the RMU Ready requirement.
 - <https://www.rmu.edu/about/ready>
- CVMF students may be eligible for the RMU Enhanced Military Service Award.
 - <https://www.rmu.edu/about/military/faq>

CVMF Student Recruitment Practices:

Purpose: Prohibition of High-Pressure Recruiting Tactics

Robert Morris University prohibits the use of high-pressure recruitment tactics such as making multiple unsolicited contacts (3 or more), including contacts by phone, email, or in-person, and engaging in same-day recruitment and registration to secure service member enrollments.

Robert Morris University prohibits the payment of any commission, bonus, or other incentive payment based directly or indirectly on securing enrollments or federal financial aid to any persons or entities engaged in any student recruiting, admission activities, or making decisions regarding the award of student financial assistance.

CVMF, VA and DoD Education Student Specific Resources:

Purpose: In accordance with the VA Principles of Excellence, RMU provides CVMF students with support resources and services throughout their educational experience.

- CVMF Open House event held during RMU's campus wide orientation week.
- CVMF web page regularly updated.
 - <https://www.rmu.edu/about/military>
- VA VITAL provides an on campus coordinator to RMU CVMF military/veteran students for access to VA healthcare and community outreach contacts.
 - <https://www.rmu.edu/about/military/vital>
- CVMF facilities (Jefferson Building 1st floor) provides direct access to SCOs, VA VITAL coordinator, and Army ROTC staff plus study areas, lounge, computer lab, and a kitchenette with free snacks and beverages.
- Student Veteran Association (SVA), chartered as an official student organization and is a chapter of the National Student Veterans of America, is available to join by any RMU student.
- VA Work Study is offered each semester to qualified VA education students.
 - <https://www.va.gov/education/about-gi-bill-benefits/how-to-use-benefits/work-study/>
- CVMF veterans, service members, and military spouses are offered mentoring services through ACP. Veterans at RMU can be matched up with volunteer mentors from community organizations that were former CVMF Board of Visitor members.
 - <https://www.rmu.edu/about/military> (can be found in recent news and information)
- CVMF students also have access to all RMU services and resources:
 - Student Life <http://studentlife.rmu.edu/>
 - Center for Student Success
 - Services for Students with Disabilities
 - Counseling Center
 - Colonial Cupboard Student Food Pantry
 - Greek Life/Student Organizations
 - Campus Recreation
 - Parent & Family Programs
 - Residence Life
 - RMU Bands
 - etc
 - Career and Professional Development Center <https://www.rmu.edu/cpdc>

VA and DoD Education Student Forms:

Created to ensure compliance with VA rules and regulations:

- CVMF Student Enrollment Checklist
- CFP Supplement (portion of the VA shopping sheet)
 - Updated annually with new rates. Provided is an example but is not the current version.



Center for Veterans and Military Families Enrollment Checklist

Please contact [RMU Admissions](#) if you have not yet applied for admission to RMU

VETERAN or SERVICE MEMBER USING POST 911 BENEFITS- CHAPTER 33

- ☐ Apply [here](#)
 - If you have used Post 911 in the past and still using it you do not need to reapply
- ☐ Explore [VR&E benefits](#). VR&E does not impact your Post 911 benefits
 - If using VR&E, go to VR&E section of checklist
- ☐ [Apply for FAFSA](#) through RMU Financial Aid
- ☐ Notify your Admissions Counselor that you are a Veteran or service member so your deposit can be waived
 - PhD programs and students living on campus do have to deposit
- ☐ [Submit joint service transcripts](#) to RMU Admissions Counselor
- ☐ Submit your COE (certificate of eligibility) or Benefits Statement to CVMF
 - This will allow the CVMF to code you as using VA educational benefits
 - Once coded, Student Financial Services will memo your banner account with the appropriate dollar amount of incoming VA funds for tuition and fees
 - The timing of when memos are placed on accounts varies
 - As long as you have submitted your COE for Post 911 benefits and are at the 100% benefit percentage, you can
 - disregard tuition and fee balance notifications
 - Any costs for room and board will need to be paid by the due dates RMU communicates
 - If you need to set up a payment plan, contact [Student Financial Services](#)
- ☐ Register for student [va.gov account](#)
 - You will manage your VA educational benefits through this account
- ☐ Review your [monthly attendance verification obligation](#) to VA
- ☐ Submit [enrollment verification \(EV\)](#) form
 - Required for RMU certification and can be found under "important resources"
 - Submit this after you have a class schedule
 - You will receive a google form submission verification when completed, keep these for your review, they are your EV form
 - submission receipts
- ☐ RSVP to attend the CVMF Orientation
 - CVMF will send an invite with dates and times
- ☐ Review the [CVMF webpage](#) important resources and FAQs
- ☐ Obtain [RMU ID](#)
- ☐ If needed, obtain an [RMU parking pass](#)
- ☐ Check [RMU health insurance](#)
 - You have to opt out of RMU insurance upon RMU enrollment and every academic year if you do not wish to receive it
 - If you do not have health insurance please contact the CVMF
- ☐ Once enrolled download all applicable [RMU apps](#)
- ☐ Follow the CVMF on Facebook and Instagram for CVMF updates and news

VETERAN USING VR&E (VETERAN READINESS AND EMPLOYMENT)- CHAPTER 31

- ☐ Apply [here](#)- your application may take a couple of months to complete
- ☐ Once your VR&E file is complete your VR&E Counselor will submit an authorization to the CVMF
 - The CVMF will certify you to VA after authorization is received
- ☐ [Apply for FAFSA](#) through RMU Financial Aid
- ☐ Notify your Admissions Counselor that you are a Veteran or service member so your deposit can be waived
 - PhD programs and students living on campus do have to deposit

- ☐ [Submit joint service transcripts](#) to RMU Admissions Counselor
- ☐ RSVP to attend the CVMF Orientation
 - CVMF will send an invite with dates and times
- ☐ Review the [CVMF webpage](#) important resources and FAQs
- ☐ Obtain [RMU ID](#)
- ☐ If needed, obtain an [RMU parking pass](#)
- ☐ Purchase your textbooks. Contact 2313mgr@follett.com or 412-397-2665 with any questions.
 - ☐ Undergraduates are automatically enrolled into [RMU's Book Bundle](#)
 - ☐ Digital materials are delivered via blackboard or on Redshelf/BryteWave. You will be able to access your course materials no earlier than a week before the semester starts.
 - ☐ If you want to opt out of the Book Bundle you will need to do so via the Book Bundle link sent out each semester. You have until the add/drop period is over to opt out. If you have any issues contact the [bookstore](#).
 - ☐ If you would like to have a physical copy of your textbooks, you will need to contact [Student Accessibility Services](#).
 - ☐ File the proper paperwork for accommodations with [Student Accessibility Services](#). Accommodation approvals are not retroactive so it is best to have this approved ahead of time in the event you need accommodations for tests, coursework, etc.
 - ☐ Grad/doctoral students will need to purchase their textbooks through the [bookstore](#).
 - ☐ Grad/doctoral students will choose "other" for payment and submit your banner ID (begins with R).
 - ☐ Note that your VR&E account at the bookstore is open until the end of the add/drop period.
- ☐ Purchase your supplies through the [bookstore](#). You will have a max of \$50 to spend on supplies unless otherwise noted in your VR&E authorization provided by your VR&E Counselor.
- ☐ Opt out of [RMU's health insurance](#) before your first semester of enrollment AND before each fall semester- **VR&E will not pay for RMU health insurance**. If RMU health insurance has been assigned to you, the charge will be listed on your financial statement, you can access your financial statement via your banner account.
- ☐ Once enrolled download all applicable [RMU apps](#)
- ☐ Follow the CVMF on Facebook and Instagram for CVMF updates and news

DEPENDENT or SPOUSE THAT RECEIVED TRANSFERRED POST 911 BENEFITS- CHAPTER 33

- ☐ Apply [here](#)
 - If you have used Post 911 in the past and still using it you do not need to reapply
- ☐ [Apply for FAFSA](#) through RMU Financial Aid
- ☐ Submit your COE (certificate of eligibility) or DOD authorization letter from veteran to CVMF
 - This will allow the CVMF to code you as using VA educational benefits
 - Once coded, Student Financial Services will memo your banner account with the appropriate dollar amount of incoming VA funds for tuition and fees
 - The timing of when memos are placed on accounts varies
 - As long as you have submitted your COE for Post 911 benefits and are at the 100% benefit percentage, you can
 - disregard tuition and fee balance notifications
 - Any costs for room and board will need to be paid by the due dates RMU communicates
 - If you need to set up a payment plan, contact [Student Financial Services](#)
- ☐ Register for student [va.gov account](#)
 - You can view VA payment history
- ☐ Review your [monthly attendance verification obligation](#)
- ☐ Submit [enrollment verification \(EV\)](#)
 - Required for RMU certification and can be found under "important resources"
 - Submit this after you have a class schedule
 - You will receive a google form submission verification when completed, keep these for your review, they are your EV form
 - submission receipts
- ☐ RSVP to attend the CVMF Orientation
 - CVMF will send an invite with dates and times
- ☐ Review the [CVMF webpage](#) important resources and FAQs
- ☐ Obtain [RMU ID](#)

- ☐ If needed, obtain an [RMU parking pass](#)
- ☐ Check [RMU health insurance](#)
 - You have to opt out of RMU insurance upon RMU enrollment and every academic year if you do not wish to receive it
 - If you do not have health insurance please contact the CVMF
- ☐ Once enrolled download all applicable [RMU apps](#)
- ☐ Follow the CVMF on Facebook and Instagram for CVMF updates and news

DEPENDENT or SPOUSE USING DEA (DEPENDENT EDUCATIONAL ASSISTANCE)- CHAPTER 35

- ☐ Apply [here](#)
 - If you have used DEA in the past and still using it you do not need to reapply
- ☐ [Apply for FAFSA](#) through RMU Financial Aid
- ☐ Submit your COE (certificate of eligibility) to CVMF
 - This will allow the CVMF to code you as using VA educational benefits
 - Chapter 35 is a monthly stipend so you are responsible to pay any RMU balances by their due dates
 - If you need to set up a payment plan, contact [Student Financial Services](#)
- ☐ Register for student [va.gov account](#)
 - You can view VA payment history
- ☐ Submit [enrollment verification \(EV\)](#) form
 - Required for VA certification and can be found under "important resources"
 - Include the name and SS# of the veteran, the VA requires RMU to submit this information in the VA system to process DEA benefits
 - Submit this after you have a class schedule
 - You will receive a google form submission verification when completed, keep these for your review, they are your EV form submission receipts
- ☐ RSVP to attend the CVMF Orientation
 - CVMF will send an invite with dates and times
- ☐ Review the [CVMF webpage](#) important resources and FAQs
- ☐ Obtain [RMU ID](#)
- ☐ If needed, obtain an [RMU parking pass](#)
- ☐ Check [RMU health insurance](#)
 - You have to opt out of RMU insurance upon RMU enrollment and every academic year if you do not wish to receive it
- ☐ Once enrolled download all applicable [RMU apps](#)
- ☐ Follow the CVMF on Facebook and Instagram for CVMF updates and news

DEPENDENT or SPOUSE USING FRY SCHOLARSHIP

- ☐ Apply [here](#)
 - If you have used the Fry Scholarship in the past and still using it you do not need to reapply
- ☐ [Apply for FAFSA](#) through RMU Financial Aid
- ☐ Register for student [va.gov account](#)
 - You can view VA payment history
- ☐ Submit your COE (certificate of eligibility) to CVMF
 - This will allow the CVMF to code you as using VA educational benefits
 - Once coded, Student Financial Services will memo your banner account with the appropriate dollar amount of incoming VA funds for tuition and fees
 - The timing of when memos are placed on accounts varies
 - As long as you have submitted your COE for the Fry Scholarship, you can disregard tuition and fee balance notifications
 - Any costs for room and board will need to be paid by the due dates RMU communicates
 - If you need to set up a payment plan, contact [Student Financial Services](#)
- ☐ Submit [enrollment verification \(EV\)](#) form
 - Required for RMU certification and can be found under "important resources"
 - Submit this after you have a class schedule

-You will receive a google form submission verification when completed, keep these for your review, they are your EV form

submission receipts

☐ RSVP to attend the CVMF Orientation

-CVMF will send an invite with dates and times

☐ Review the [CVMF webpage](#) important resources and FAQs

☐ Obtain [RMU ID](#)

☐ If needed, obtain an [RMU parking pass](#)

☐ Check [RMU health insurance](#)

-You have to opt out of RMU insurance upon RMU enrollment and every academic year if you do not wish to receive it

-If you do not have health insurance please contact the CVMF

☐ Once enrolled download all applicable [RMU apps](#)

☐ Follow the CVMF on Facebook and Instagram for CVMF updates and news

GUARD/RESERVE- not all boxes may apply to you, please read carefully

☐ Apply [here](#)

-If you have used Chapters 30 or 1606 MGIBs in the past and still using either benefit you do not need to reapply

☐ Notify CVMF if using tuition assistance

-Review TA section below

☐ [CCAF students](#)- use RMU's GEM webpage for instructions

☐ [Apply for FAFSA](#) through RMU Financial Aid

☐ [Submit joint service transcripts](#) to Admissions Counselor

☐ Submit your COE (certificate of eligibility) to CVMF if using VA educational benefits

-This will allow the CVMF to code you as using VA educational benefits

-If using MGIB, Chapter 1606, you are receiving a monthly stipend, therefore, you are responsible to pay any RMU balances by their due dates

-If you need to set up a payment plan, contact [Student Financial Services](#)

☐ Notify your Admissions Counselor that you are a Veteran or service member so your deposit can be waived

-PhD programs and students living on campus do have to deposit

☐ Register for student [va.gov account](#)

-You will manage your VA educational benefits through this account

☐ Submit [enrollment verification \(EV\)](#) form

-Required for RMU certification and can be found under "important resources"

-Submit this after you have a class schedule

-You will receive a google form submission verification when completed, keep these for your review, they are your EV form

submission receipts

-Indicate on EV if using [EAP](#)

☐ Apply for [EAP](#) if PA National Guard

-EAP is managed by the National Guard and paid out through PHEAA

-RMU Student Financial Aid receives EAP payments and then populates them onto your student account

-National Guard EAP payouts vary

☐ Review your [monthly attendance verification obligation](#) to VA

☐ RSVP to attend the CVMF Orientation

-CVMF will send an invite with dates and times

☐ Review the [CVMF webpage](#) important resources and FAQs

☐ Obtain [RMU ID](#)

☐ If needed, obtain an [RMU parking pass](#)

☐ Check [RMU health insurance](#)

-You have to opt out of RMU insurance upon RMU enrollment and every academic year if you do not wish to receive it

☐ Once enrolled download all applicable [RMU apps](#)

- ☐ Follow the CVMF on Facebook and Instagram for CVMF updates and news

MILITARY TUITION ASSISTANCE (TA)

-TA can assist in paying for your tuition. TA is approved and administered by your service base. Please start by contacting your base education officer to make sure you are eligible to request TA.

-TA pays out \$250 per credit towards your tuition. TA will not cover your full tuition cost at RMU and you will be left with an out of pocket cost. Please refer to [RMU's tuition rates](#) to calculate your total cost of attendance.

-Links for TA information per branch:

[Army](#) (enter Tuition Assistance in the search bar)
[Air Force](#)
[Navy](#) (click on the box labeled Tuition Assistance)
[Marines](#)
[Coast Guard](#)

- ☐ Have a completed RMU schedule

- ☐ Request TA

-Army

-Request your Evaluated Degree Plan (EDP) from the CVMF or PDF your RMU degree audit (aka checksheet - found on your RMU Banner profile page)

-Request TA for the courses on your schedule- make sure the term dates and courses you are requesting match your RMU schedule

-Air Force

-Request TA via [Air Force Virtual Education Center](#)

-Make sure the term dates and courses you are requesting match your RMU schedule

- ☐ Adhere to the branch's request date timeline

-Army - 60 to 7 days prior to the term start date

-Air Force - 45 to 7 days prior to the term start date, contact your base education office if you are outside the 45-7 day window

- ☐ Notify your Admissions Counselor that you are a Veteran or service member so your deposit can be waived

-PhD programs and students living on campus do have to deposit

- ☐ If needed, obtain an [RMU parking pass](#)

- ☐ If needed, obtain [RMU ID](#)

- ☐ Contact Jodi Hample with any questions or concerns, hample@rmu.edu, 412-397-5498

RESOURCES

[VA Educational Benefits explanations](#)

[VR&E information](#)

[Edith Nourse Rogers STEM Scholarship](#)

[RMU Military Experience Credit](#)



Robert Morris University CFP (College Financing Plan) Supplement

Welcome to RMU! In accordance with the VA's Principles of Excellence, RMU is committed to providing you with transparent information regarding the funding of your education. Below is a worksheet you can use in connection with your CFP to estimate your total education out of pocket costs. Please reference your CFP in your Banner Self Service account, under the Financial Aid tab on the left, and then click on the College Financing tab.

*The below dollar amounts do not include the RMU Military Service Award, only funds paid out by the VA so your out of pocket costs may differ once the RMU Military Service Award is applied to your account.

CALCULATING YOUR ESTIMATED TOTAL COST OF ATTENDANCE & STUDENT DEBT:

	VA yearly cap amount:	Entitled funds: Chapter 33-100% (Yellow Ribbon)	Entitled funds: Chapter 33-90%*	Entitled funds: Chapter 33-80%*	Entitled funds: Chapter 33-70%*	Entitled funds: Chapter 33-60%*	Entitled funds: Chapter 33-50%*	Entitled funds: Chapter 31	Chapter 35^	Chapter 30^	Chapter 1606^
Robert Morris University											
Academic year: 2026-2027	\$30,908.34	100% tuition and fees	\$27,817.51	\$24,726.67	\$21,635.84	\$18,545.00	\$15,454.17	100% tuition and fees	Rate table	Rate table	Rate table
Monthly Housing Allowance		See rates	See rates	See rates	See rates	See rates	See rates	See rates	N/A	N/A	N/A

Note: All entitled fund amounts are estimates

*Percentage of entitled funds are based on the VA cap amount, not RMU tuition and fees

^Monthly rates are based on the DoD fiscal year that begins each October 1

STEP 1: Calculate estimated total cost of attendance from CFP:	
STEP 2: Subtract any estimated scholarships or grants from CFP:	
STEP 3: Subtract your estimated entitled VA funds (above):	
STEP 4: Total estimated yearly out of pocket:	
STEP 5: Multiply total estimated yearly out of pocket by your program length:	cost = Estimated total program out of pocket
STEP 6: Calculate estimated loan options from CFP:	
STEP 7: Multiply total estimated yearly loan options by your program length:	= Estimated total loan options debt

*NOTE: You can expect a 5-9% tuition and fees yearly increase. For current tuition and fee rates see the cost of attendance schedule on the Financial Aid webpage: <https://www.rmu.edu/admissions/financial-aid>

For comparison rates of RMU to other institutions please see the GI Bill Comparison Tool: <https://www.va.gov/gi-bill-comparison-tool>

For statistical information and comparison regarding other institutions please visit the College Navigator: <https://nces.ed.gov/collegenavigator/>

RMU GRADUATION RATE:

66% Overall graduation rate within a 6 year (normal time of completion) timeframe

Reference: <https://nces.ed.gov/collegenavigator/>

RMU CAREER OUTCOMES SUCCESS RATES:

RMU uses the phrase "Career Outcomes Success Rate" instead of "Placement Rate" in reporting. The Career Outcomes Success Rate includes graduates that are employed (full and part time), in the military, or continuing their education after graduation. Please contact Sue Walls, Director of the Career and Professional Development Center if you would like more information:

<https://www.rmu.edu/why-rmu/campus-experience/cpdc>

2024-2025 Career Outcome Overall Success Rate= **85%**

2024-2025 Career Outcome Veteran and Military Connected Students Success Rate= **94%**

TRANSFER CREDIT POLICY:

Robert Morris University will consider for up to 81 credits for transfer credit completed at other regionally or professionally accredited institutions, consistent with the Statute of Limitations Policy and subject to existing articulation agreements and accreditation requirements. A prospective transfer student's earned credits from post-secondary institutions will be evaluated by Robert Morris University. The student will be informed of transfer credits that may be awarded and their applicability to the RMU Core Curriculum or to requirements or electives in the student's intended major. A student's Joint Service Transcript (JST) and/or military experience, applicable to the Credit For Life Program, are eligible to be reviewed for transfer credits. <https://www.rmu.edu/admissions/transfer/credits-policy>

QUESTIONS:

Christie McFadden, Director of the CVMF, can answer any questions that you may have. Please visit the CVMF webpage for her contact information: <https://www.rmu.edu/about/military>