



Actuarial Science Career Day
www.rmu.edu/actuarialcareerday

Student Instructions

Registration:

Everyone participating must **register in advance**.

To register:

RMU Students register on the Handshake app [Handshake- RMU Student](#)

Non-RMU students use the link: [Non-RMU Student Registration](#)

Dress:

We suggest business attire. This means a full suit and tie, or suit and blouse, closed-toed heels or loafers. Note that you may be walking across campus.

Resume Deadline:

We will include your one-page resume in a packet to be e-mailed to employers approximately two weeks before the event, provided we receive it by e-mail attachment to **math04@rmu.edu** no later than **Monday, September 7th, 2026** (subject to conformance with the guidelines below).

Note: You must be registered in order to have your resume included.

You will be contacted by an RMU staff member if an employer wants to interview you during the in-person event. Interview times are subject to scheduling and may not be determined until 24 hours before the event. In addition to Friday's event, interviews may be scheduled for Thursday, September 24, 2026 from 4:00 pm - 7:00 pm.

Resume Guidelines:

Your resume must be limited to **one page, in PDF format**. It must include the following information:

Full Name

Complete Contact Information (including mail address, e-mail address, and phone)

Name of School

Name of Degree expected

Date of Graduation expected (for example, May 2027)

Please save and send your file with the following naming format with underscores in between each field:

GraduationYear_LastName_FirstName_Schoolinitials.pdf.

Example: 2027_Smith_John_RMU.pdf

We encourage you to avail yourself of any guidance your career services office might provide. There is a lot of helpful material about careers, resume writing, and interviewing available at the [RMU Career Center](#). Just follow the link to the Career Resource Guides.