



BMV Fees

APPLICATION FOR SPECIAL ORGANIZATION REGISTRATION PLATE

(The space above is for Department use only)
Bureau of Motor Vehicles • P.O. Box 68266 • Harrisburg, PA 17106-8266

Check One: Leased Vehicle: YES NO

A VEHICLE DESCRIPTION AND APPLICANT INFORMATION - Complete this section exactly as information appears on current registration card.

Title Number	Registration Plate Number	Expiration Date	Make of Vehicle	Year
Last Name (Or Full Business Name)		First Name	Middle Name	PA DL/Photo ID# or Bus. ID#
Date of Birth				
Street Address - Must list a street address. P.O. Box # alone is not acceptable.		City	State	Zip Code
		Telephone Number Home: () _____ Work: () _____		

NOTE: In conjunction with replacement of your registration plate, you will receive one registration card. If additional registration cards are desired, the fee is \$2 for each card. Number of duplicate registration cards requested @ \$2 each: _____.

B TO BE COMPLETED BY ORGANIZATION OFFICIAL

NAME OF ORGANIZATION: Robert Morris University (W1)

Name of Organization, Chapter, Post, Lodge, Employer, etc. Robert Morris University			Telephone Number 412-397-5452
Street Address 6001 University Blvd.	City Moon Township	State PA	Zip Code 15108

C TO BE COMPLETED BY ORGANIZATION OFFICIAL - See special instructions below.

I certify that the individual named in Section A is a member in good standing of the organization listed in Section B.

Jennifer Young	Director, Donor Engagement	<i>J. Young</i>
Name of Organization Official	Title	Signature

D APPLICANT SIGNATURE

I/We declare under penalty of perjury under the law of the Commonwealth of Pennsylvania, that the foregoing is true and correct, and that application was made for the above product.

Furthermore, I/we state that I/we have read and signed this application after its completion, and I/we swear or affirm that the statements made herein are true and correct, and that any statement made on or pursuant to this application is subject to the penalties of 18 Pa.C.S. Section 4904 (relating to unsworn falsification), which include criminal prosecution and a term of imprisonment, the maximum of which may be one year [18 Pa.C.S. 4904(b)], or up to two years [18 Pa.C.S. 4904(a)]. In addition to any other penalty, a person convicted under this section shall be sentenced to pay a fine of at least \$1,000 [18 Pa.C.S. 4904(d)].

Signed on the _____ day of _____, _____ at _____ (county or other location, and state), _____ (country).

Printed Name of Applicant or Authorized Signer	Signature of Applicant or Authorized Signer
Printed Name of Co-Applicant	Signature of Co-Applicant/Title of Authorized Signer

GENERAL INFORMATION REGARDING A SPECIAL ORGANIZATION PLATE

- PennDOT charges an issuance fee of \$32. Participating organizations may charge an initial fee above the \$32 PennDOT fee. The organization fee is \$ _____. Therefore, the total fee due with this application is \$ _____. Fees must be made payable to the organization name of _____.

NOTE: Special organizations with more than 2,000 organization registration plates may charge a renewal fee for authorization of or continued use of the special organization registration plate. This fee is separate from PennDOT's registration renewal fee. The renewal fee is at the organization's discretion and is not related to PennDOT.

- Payment is to be made by check or money order payable to Commonwealth of Pennsylvania. **DO NOT SEND CASH. NO REFUND** of the fee will be issued when an applicant cancels a request after an order is placed.

GENERAL INFORMATION REGARDING REPLACEMENT REGISTRATION PLATES

- To replace a lost, stolen or defaced registration plate that is damaged, but not beyond recognition, complete and submit [MV-44, "Application for Duplicate Registration Card or Replacement of Lost, Stolen or Defaced Registration Plate."](#) along with a photograph or tracing of the registration plate for identification purposes. A registration plate is considered to be defaced when the registration plate is damaged by a specific incident such as a traffic accident, cutting, scraping or damaged caused by intense cleaning or harmful chemicals. There is a fee of \$13 to replace a defaced standard issue or specialty registration plate.
- To apply for a **free registration plate**, due to current plate being illegible, the vehicle owner should visit our website at www.dmv.pa.gov and take Form MV-46, "Application to Replace an Illegible Registration Plate," to any official Pennsylvania inspection station for verification that their registration plate is illegible OR have a law enforcement official verify the need for a replacement registration plate on Form MV-46. The vehicle owner is then responsible for signing and returning the completed Form MV-46 to PennDOT in order to receive a replacement registration plate free of charge. Your registration plate will be replaced with the next registration plate in the series and with the same style of registration plate you are replacing.
- To apply for a never received product, the vehicle owner should visit our website at www.dmv.pa.gov and complete Form MV-50, "Application for Replacement of a Never Received Product." By law, customers are entitled to a free reissuance of a product they never received if an application for a never received product is submitted within 90 days of the original issuance date. If a customer submits the application outside of the 90 days, the customer must submit \$2 for each never received registration card requested and \$13 for each never received registration plate requested, along with this application.
- Requests for special organization registration plates are restricted to passenger vehicles or trucks with a registered gross weight of not more than 14,000 lbs., trailers, motorcycles and motor homes. **NOTE:** Motorcycles registration plates are only available if the organization has an approved motorcycle special organization registration plate.
- This application, completed in full, along with a check or money order should be mailed to: Bureau of Motor Vehicles, Special Organization Plate Program, P.O. Box 68266, Harrisburg, PA 17106-8266.
- This special organization registration plate is issued in number sequence only and may not be personalized.
- All telephone numbers will be held in confidence and used only in the event of a problem with your application.
- To avoid possible problems with citations with your old registration plate, return it to: Bureau of Motor Vehicles, Return Tag Unit, P.O. Box 68597, Harrisburg, PA 17106-8597 after you have received your special organization registration plate.

SPECIAL INSTRUCTIONS - SECTION C

- If the applicant is a notary applying for a notary public registration plate, the applicant's notary seal must be affixed in this section instead of an official's signature.