

**RMU**  
**READY**



Our Website:  
[www.rmu.edu/ready](http://www.rmu.edu/ready)



## OVERVIEW

RMU Ready is a career ready co-curricular program that ensures students develop the essential skills employers value most.

Completion of the RMU Ready program is a graduation requirement of all undergraduate students entering the university from Fall 2024 forward (transfer students beginning Fall 2025 and beyond).

Undergraduate students who entered the university prior to Fall 2024 remain under the Student Engagement Transcript (SET) graduation requirements, and may review their completed SET activities in the RMU Ready app.



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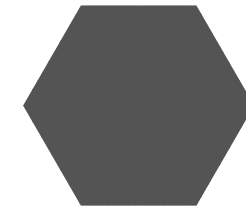


# How Does it Work?

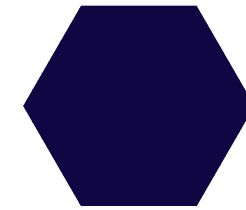
**7 Out of 10 Competencies**  
**7 Out of 10 Academies**  
**700 Points**



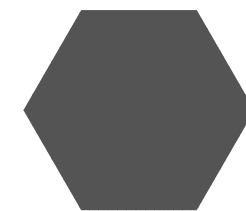
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**50 Points = Complete Academy**



**50 Points = Attend Events,  
Complete Tasks, Get  
Involved**



**100 Points = Earn A Badge**  
Badges can be uploaded to your LinkedIn  
account for potential employers to see.

# 7 Out of 10 Competencies

## 7 Out of 10 Academies

### 700 Points



#### Competencies

Technology  
Teamwork  
Professionalism  
Leadership  
Communication  
Critical Thinking  
Career & Self Development  
Equity & Inclusion  
Service  
Wellness



#### Academies

Technology Enrichment Academy  
Teamwork Fundamentals Academy  
Professionalism Essentials Academy  
Leadership Development Academy  
Interview Academy  
Critical Thinking Foundations Academy  
Professional Networking Academy  
Belonging Academy  
Social Impact Careers Academy  
Financial Wellness Academy



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# Track Your Progress



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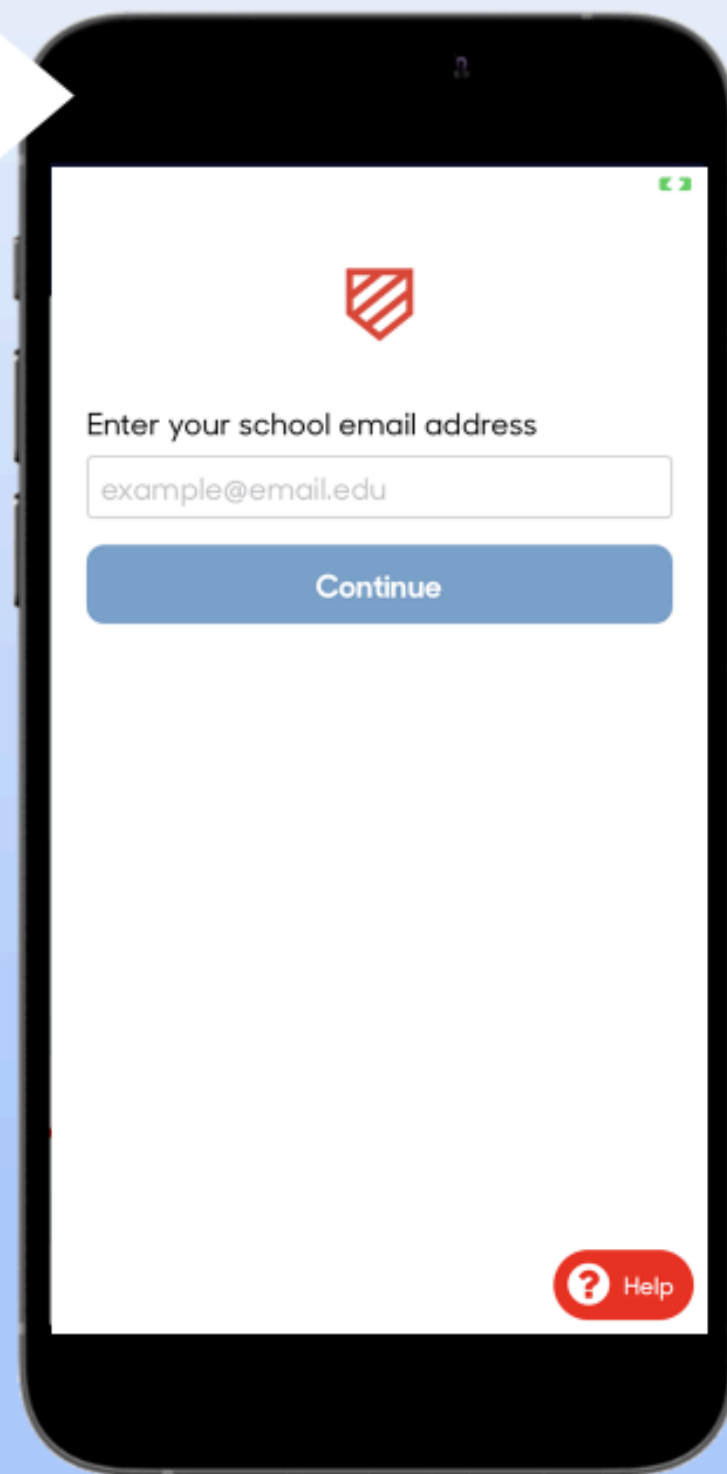


# Suitable

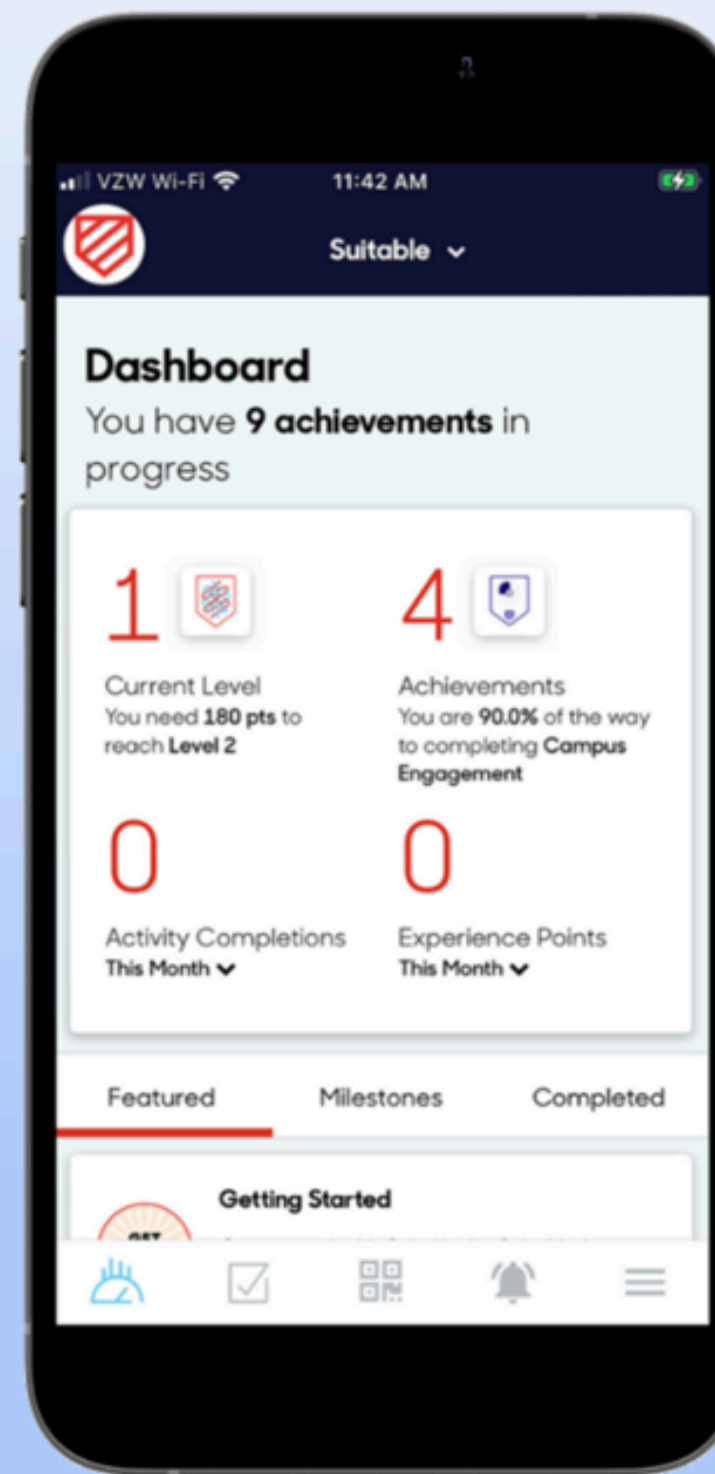


Be sure to turn on your notifications for the Suitable app to receive RMU Ready news and updates.

**RMU  
READY**

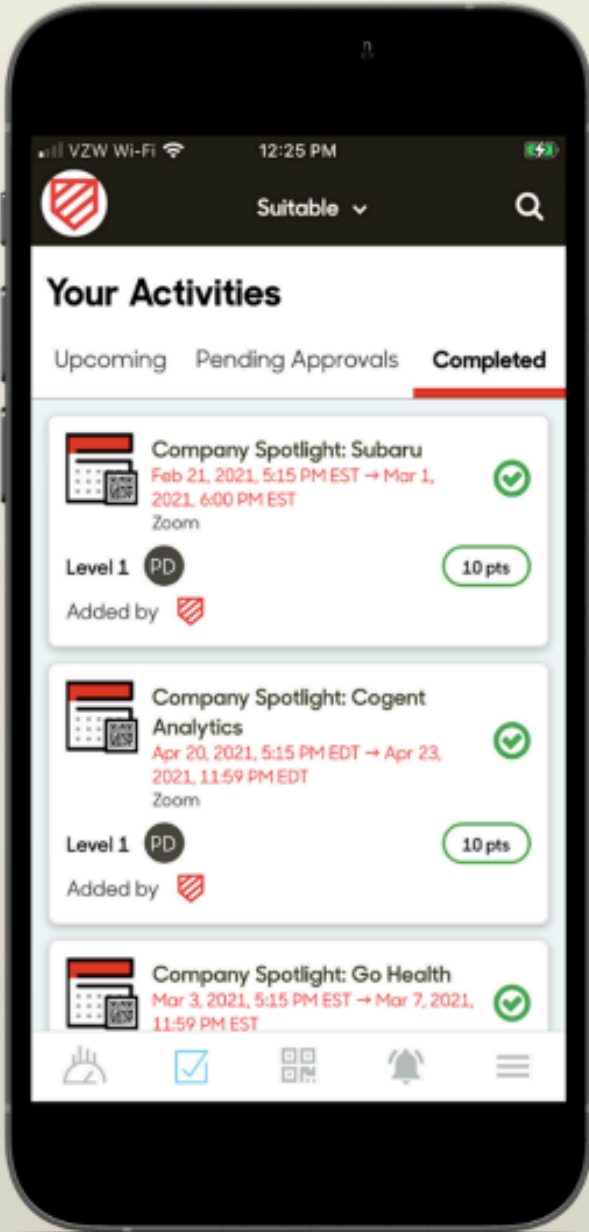
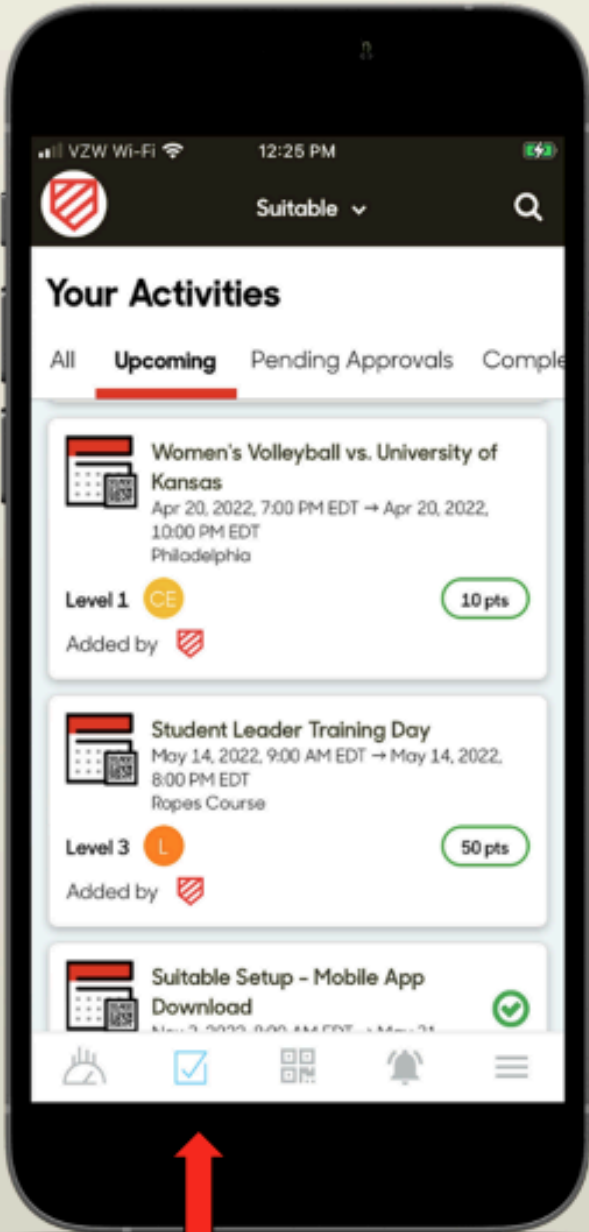


**View your dashboard!**



**Log in using your RMU Email Address & Password**

# View Upcoming and Completed Activities



Click on each activity to read the description, location, and other details.

Find the activities using the check mark icon.

# Customize & Create Your Own Career -Readiness Magic

## How to Find Ways to Earn Points:

### On the App:

- Select 'Activities' (Checkmark at the bottom of your screen).
- Browse Upcoming and All Activities
- Search by Activity name or filter by Competency (*make sure All is selected before you search*)

### On the Webpage:

- Select Activities (on the left side of the screen)
- Search by
  - Upcoming or All Activities
  - Activity
  - Competency

Complete a LinkedIn profile	Career & Self Development
Complete a Handshake Profile	Career & Self Development
Participate in on-campus wellness activities and programs *Campus Rec, Counseling Center, Health Center, Residence Life, Campus Ministry, etc	Wellness
Participate in Dress & Impress: Career Fair Success!	Professionalism
Meet with Advisor and get registered for classes	Career & Self Development
Join a Club or Student Organization, Athletic Team	Teamwork
Land a Leadership Role in Club or Student Organization -	Leadership
Engage in Volunteering and Community Service Activities	Service
Join Professional/Academic Organizations	Professionalism
Attend a Resume Writing Workshop	Professionalism
Participate in Group Exercise Programs	Career & Self Development
Participate in a Computer & Information Systems Hackathon	Technology
Participate in Conversation Exchange Partners (meeting with domestic and international students to practice English)	Communication
Attend the Study Abroad Fair	Career & Self Development
Attend a Diwali - Indian Club event	Equity & Inclusion
Attend an RMU Theatre production	Career & Self Development
Attend a Black History Month Guest Speaker	Equity & Inclusion
Participate on an Intramural Sports Team	Teamwork
Engage in Mental Wellbeing Activities	Career & Self Development
Attend the English & Media Arts Senior Portfolio Event	Critical Thinking
Enroll and complete a LinkedIn Learning course on "How to Think Critically"	Critical Thinking
Complete the Interview Academy	Communication
Complete training in Microsoft Office 365 Word, Excel, PowerPoint, Outlook, Canva	Technology
Obtain an Internship	Professionalism
Attend Global Karneval	Equity & Inclusion



Our Website:

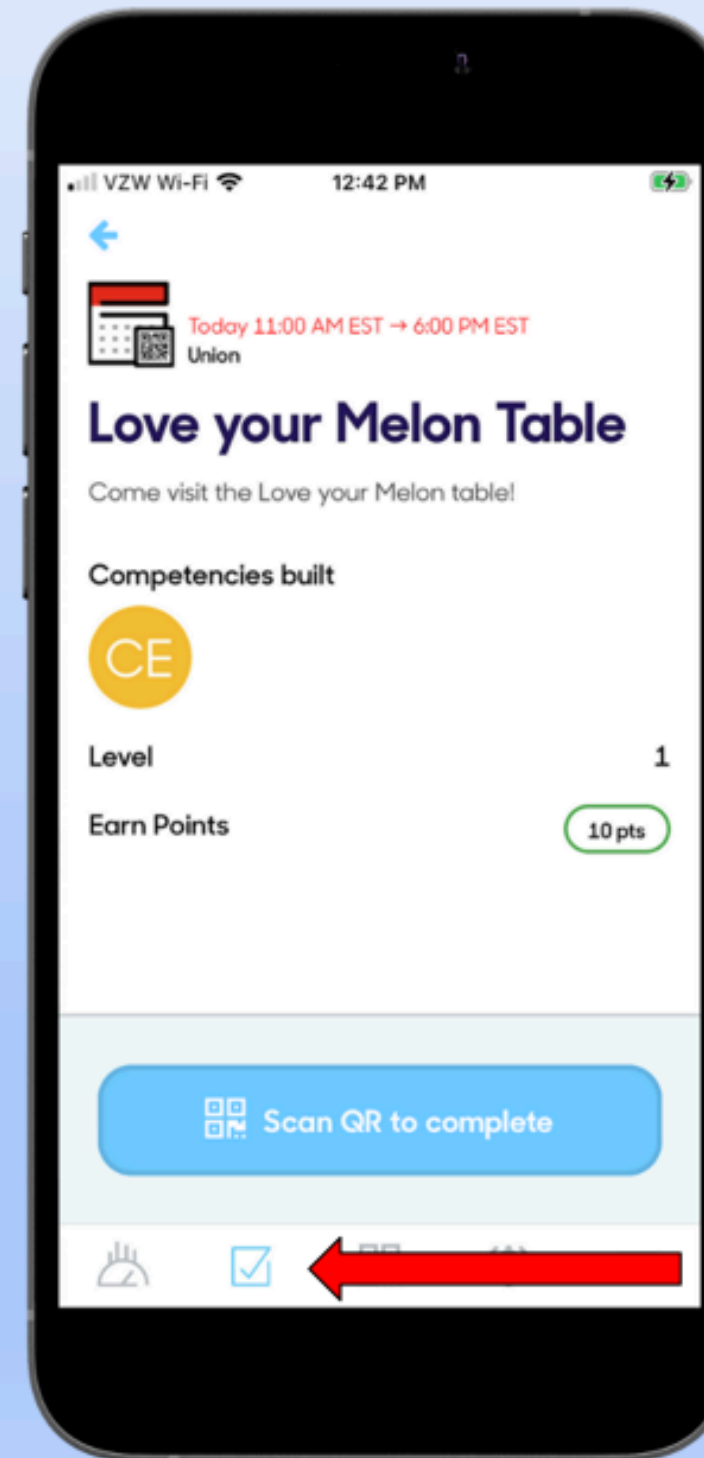
[www.rmu.edu/ready](http://www.rmu.edu/ready)

# Scanning an event QR Code\*

1. You can either swipe right on an event where you will be prompted to scan the QR code.
2. OR click on the middle icon to open the QR scanner.

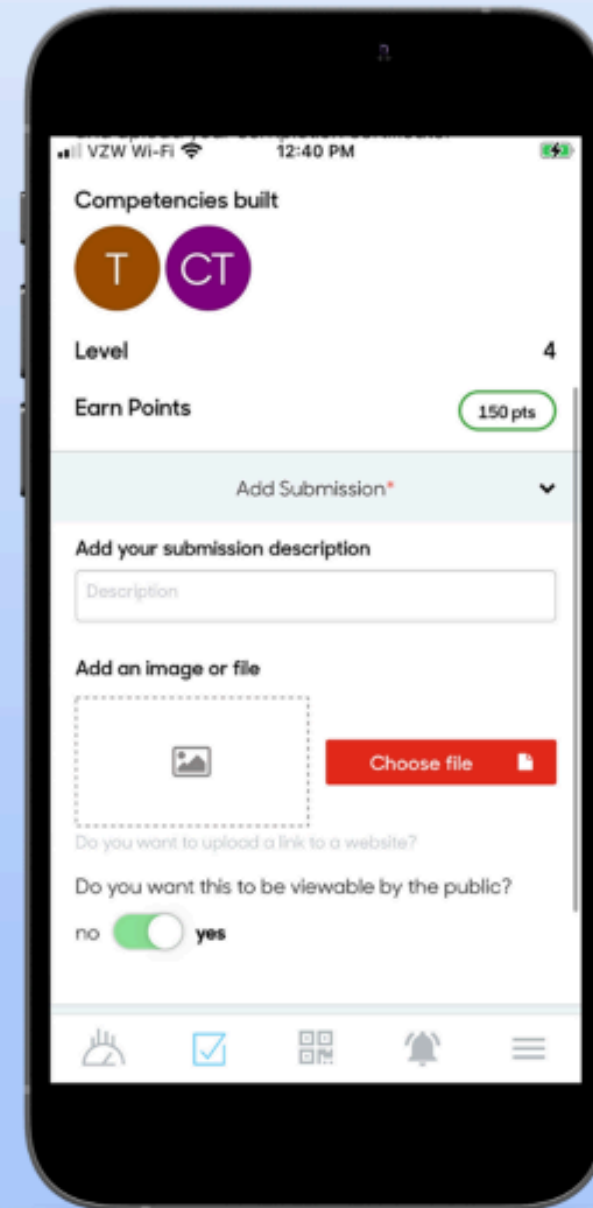
**\*Sharing an event/activity QR code for the benefit of others constitutes a violation of the RMU Ready Program guidelines and the university's Student Code of Student Conduct and may result in disciplinary action.**

**Scanning an event QR Code outside of an event's scheduled time will result in the forfeiture of points for the event.**

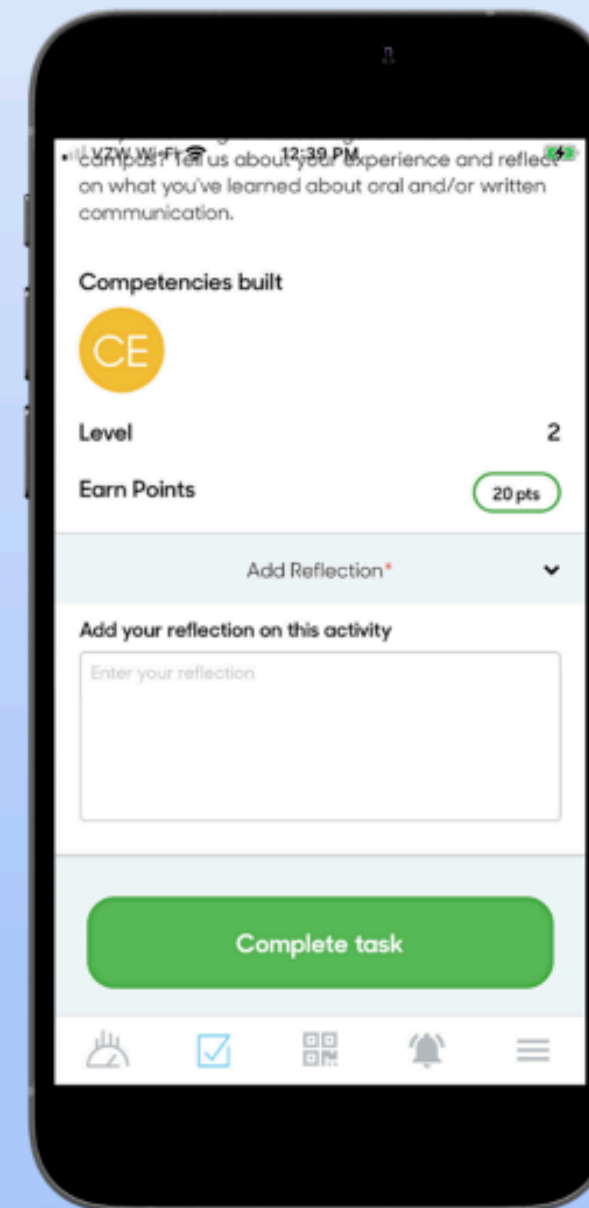


# Completing Activities: Submissions & Reflections

Some activities require the submission of a document, link, video, etc..

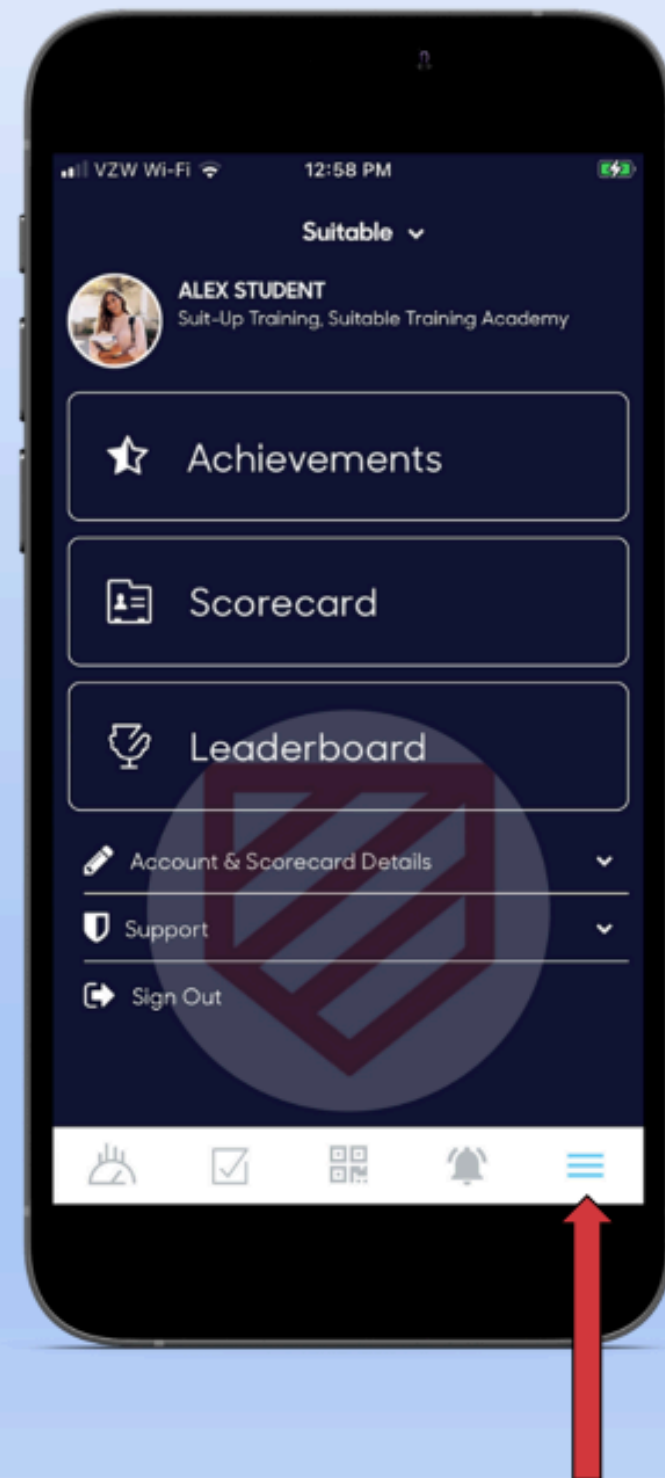


Some activities require a short reflection.

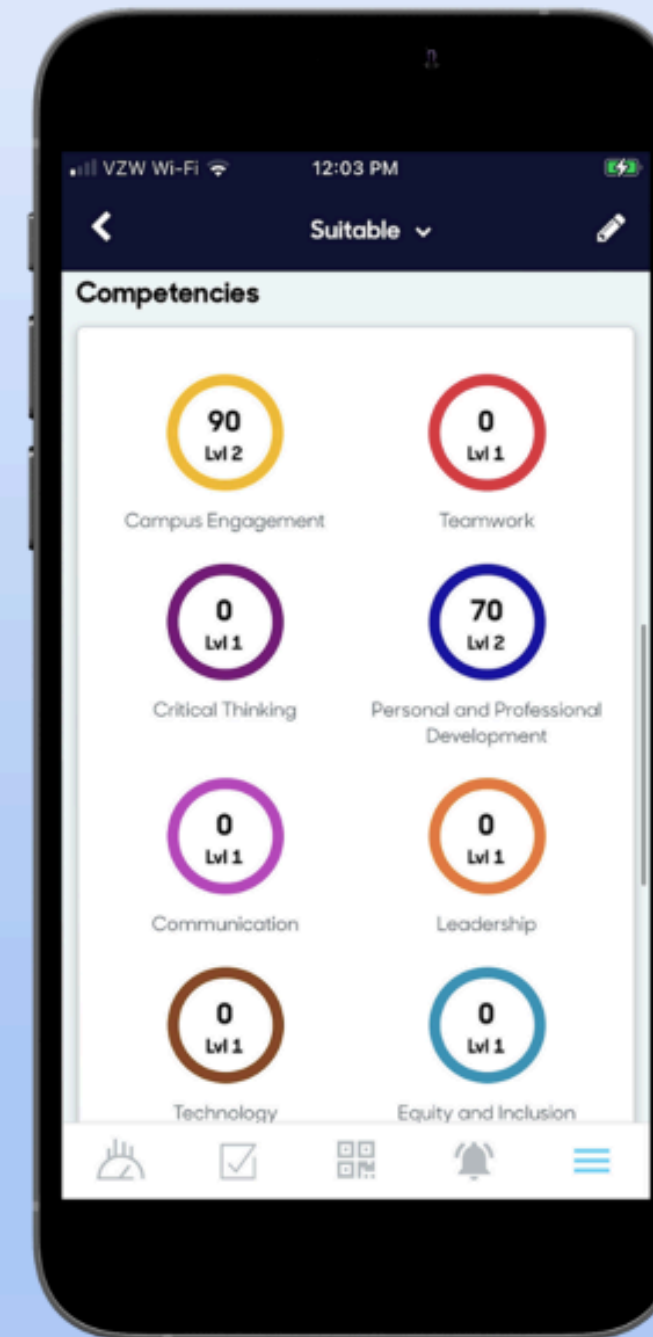


Always read the activity description carefully so that you know how to complete the activity to receive points!

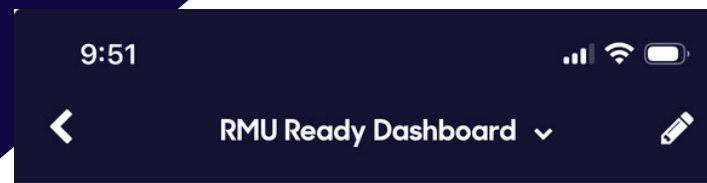
## Achievements: View available badges



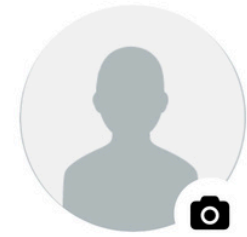
## Scorecard: View your current progress and view your e-portfolio.



# Shareable digital co-curricular profile for every user



## Scorecard



Experience

Portfolio

### Test Student

Robert Morris University, RMU Ready

#### Progress

Current Level

1

Achievements

0

Completions

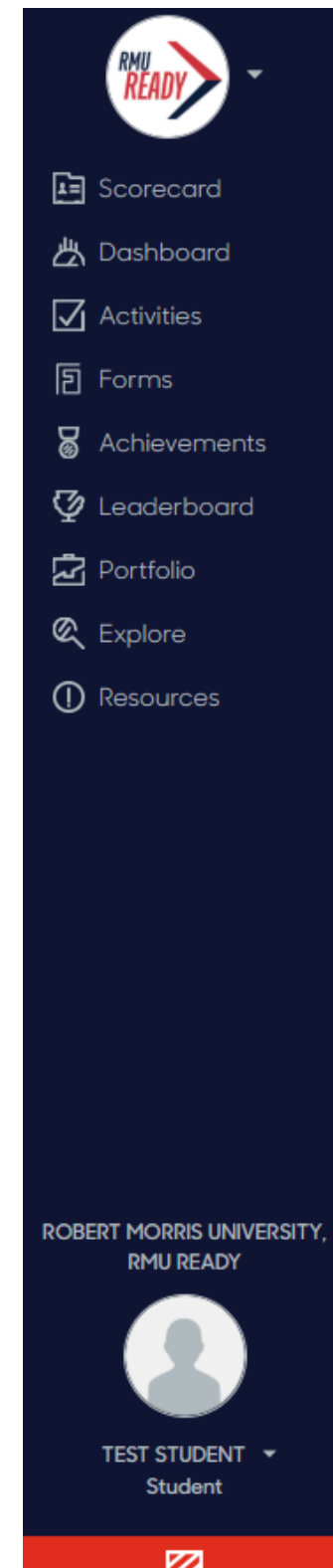
5

Total Experience

120

Portfolio Items

2



## Your Scorecard

Go back

View

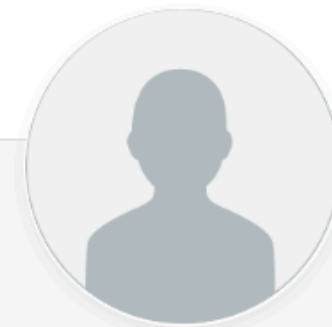
Edit Details

RMU Ready Dashboard

Experience

Portfolio

Share



### Test Student

Robert Morris University, RMU Ready

Pittsburgh, PA

#### Progress

Current Level

1

Total Experience

120

Achievements

0

Portfolio Items

2

Completions

5

#### Competencies

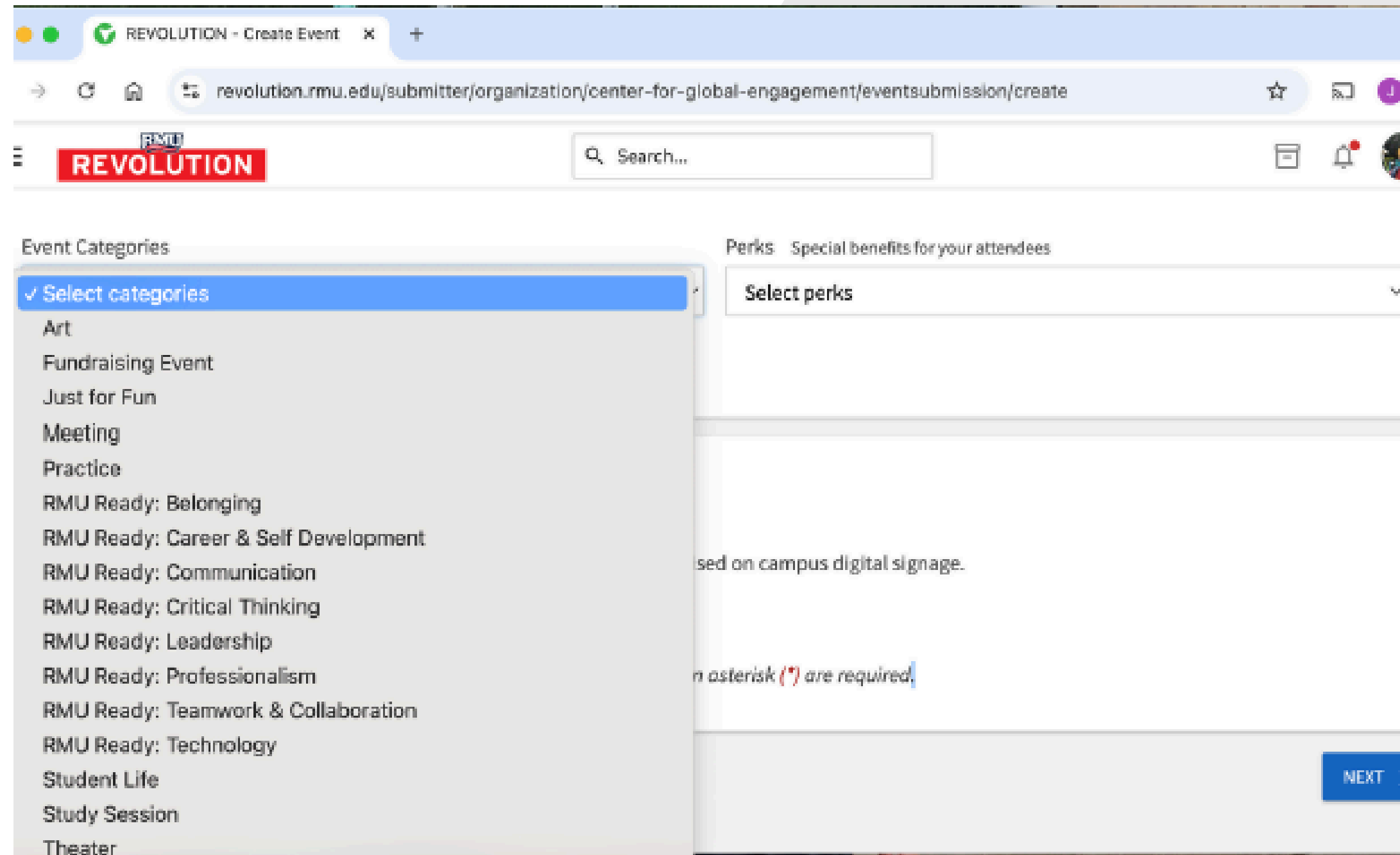
60

20

20

Access your RMU Ready Dashboard on the webpage as well.

**Your events and activities could be RMU Ready eligible. When submitting your event in Revolution, under Event Categories, there are options for you to choose an RMU Ready Competency (shown below). Once submitted, it will be reviewed by Student Life for RMU Ready approval.**



The screenshot shows a web browser window with the URL `revolution.rmu.edu/submitter/organization/center-for-global-engagement/eventssubmission/create`. The page title is "REVOLUTION - Create Event". The main heading is "REVOLUTION" with a search bar. The "Event Categories" dropdown menu is open, showing the following options:

- ✓ Select categories
- Art
- Fundraising Event
- Just for Fun
- Meeting
- Practice
- RMU Ready: Belonging
- RMU Ready: Career & Self Development
- RMU Ready: Communication
- RMU Ready: Critical Thinking
- RMU Ready: Leadership
- RMU Ready: Professionalism
- RMU Ready: Teamwork & Collaboration
- RMU Ready: Technology
- Student Life
- Study Session
- Theater

The "Perks" dropdown menu is also visible, with the text "Special benefits for your attendees" and "Select perks". A "NEXT" button is located at the bottom right of the form.

**Once approved, it will be added to the RMU Ready program in the Suitable app and you will be sent a QR code flyer to post at your event. The students will scan the QR code to receive points for attending your event.**

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For More Information:  
[www.rmu.edu/ready](http://www.rmu.edu/ready)

Questions:  
[\*\*Ready@rmu.edu\*\*](mailto:Ready@rmu.edu)  
or  
**412-397-4030**

